IDMK
Custom Kitting & Assembly

KIT PACKING LIST
DRAFT — PENDING FINAL DETAILS

Sample kit packing list

Template — line items below are an **EXAMPLE** fiber kit for illustration only. Replace with your program BOM.

PACKING LIST # [PL number]
CARTON [x] of [y]

CUSTOMER	CUSTOMER PO #	IDMK WORK ORDER	KIT ID / CONFIG REF
[Customer name]	[Customer PO]	[IDMK work order]	[Kit ID]
CUSTOMER KIT PART #	**SHIP DATE**	**SHIP VIA / TRACKING**	**DELIVERY / RELEASE**
[Customer part number]	[Ship date]	[Carrier / tracking #]	[Release # or JIT date]

SHIP TO
[Company / attention]
[Street address, City, State ZIP]
[Dock / site contact & phone]

SHIP FROM
IDMK LLC
[Street address, City, State ZIP]
(813) 291-0023 · [Email]

Line items — per kit

EXAMPLE

#	IDMK P/N / CONFIG REF	DESCRIPTION	QTY / KIT	KITS / CTN	QTY / CTN	LOT / TRACE	PICK	QC
1	IDMK-ASM-LCU-SCA-OS2-OFNR-0003M-FO00-BAG	Duplex jumper, LC/UPC – SC/APC, SM OS2, riser (OFNR), 3 m	2	10	20	EX-A0001	☐	☐
2	IDMK-ASM-SCA-XXX-OS2-OFNR-1P5M-FO00-BAG	Pigtail, SC/APC – unterminated, SM OS2, 1.5 m	12	10	120	EX-A0002	☐	☐
3	IDMK-ASM-LCU-LCU-OS2-OFNR-0001M-FO00-BAG	Duplex jumper, LC/UPC – LC/UPC, SM OS2, riser (OFNR), 1 m	2	10	20	EX-A0003	☐	☐
4	[Part no.]	Splice protection sleeve, heat-shrink, 60 mm	12	10	120	EX-B0001	☐	☐
5	[Part no.]	Port / cable ID label sheet, per labeling worksheet	1	10	10	EX-DC2601	☐	☐
6	[Part no.]	Resealable poly kit bag with kit label	1	10	10	EX-DC2601	☐	☐
7	–	Packing list (this document), one per kit bag	1	10	10	–	☐	☐

KITS THIS SHIPMENT	KITS PER CARTON	CARTONS THIS SHIPMENT	GROSS WEIGHT
[Qty]	10 EX	[Qty]	[Weight]

Config refs follow the IDMK configurator format (see Configurator Reference). Lot / trace = IDMK lot or supplier date code recorded at pick. Qty / ctn = Qty / kit × Kits / ctn. Add a customer P/N column if your program requires one.

IDMK QC SIGN-OFF

- ☐ Counts verified against this list
- ☐ Labels match labeling worksheet
- ☐ Tests per program spec [e.g. end-face / continuity]
- ☐ Lot / trace recorded

INSPECTED BY (PRINT / SIGN) _____ DATE _____

CUSTOMER RECEIVING

- ☐ Received complete, good condition
- ☐ Received with exceptions (note below)

Exceptions: _____

RECEIVED BY (PRINT / SIGN) _____ DATE _____

Report shortages or damage to IDMK within [Claim window] of receipt, referencing the customer PO and IDMK work order above.